

# Information Services

2016

Information  
Leaflets

Booklets for  
students

Booklets for  
parents/carers

Posters

Professional  
support

# Information services

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Young people and adults need reliable information to help them make choices at different points in their life and career. The Information Services Team of C&K Careers provides a comprehensive collection of information to support these career, learning and life decisions.

This booklet gives a brief introduction to our publications and services. We are always happy to help with any information enquiry you may have. Please ask us!

## Contents

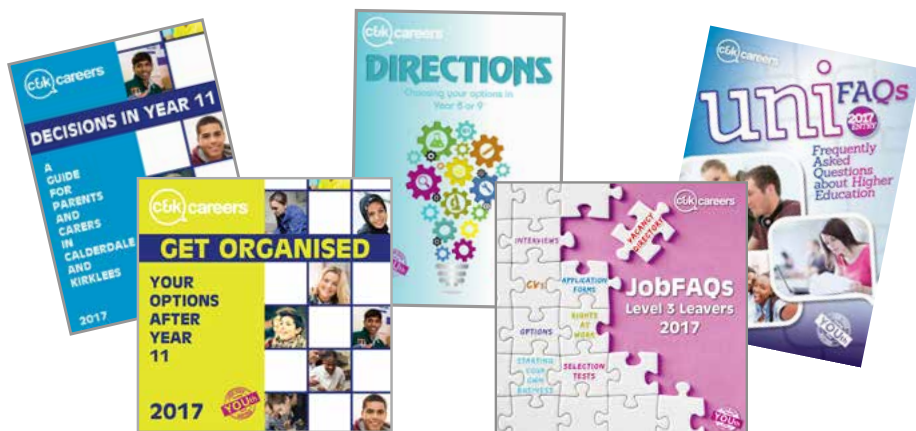
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# Posters

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## HE Ideas

Set of 23 posters linking 'A'level and BTEC subjects to degree choice.

Price: PDF £59.95+VAT



## Career Ideas

Set of 31 posters linking Key Stage 4 subject choice to careers.

Price: PDF £69.95+VAT

# Information leaflets

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## Apprenticeships in...

Set of 22 leaflets covering a range of apprenticeships.

Price: PDF £64.95+VAT

Also available as hard copy - contact us for details.

# Information leaflets continued...



## C&K Careers information leaflets

Our leaflets are collated and presented in a set of binders for you to display in your careers library.

**Price:** £200+VAT for a set of 5 binders  
£100 for a licence to receive updates for the binders

## Routes into....

- careers information including local and national LMI

## Job Facts

- easy to read basic information about (mainly) practical jobs

## Street Facts

- basic information about local help and advice agencies for young people

## Plain Guides

- brief information about national, regional and local labour market trends

## Career Extras

- information about study, training, job search, funding etc

## C&K Careers Jobsearch Hints & Tips

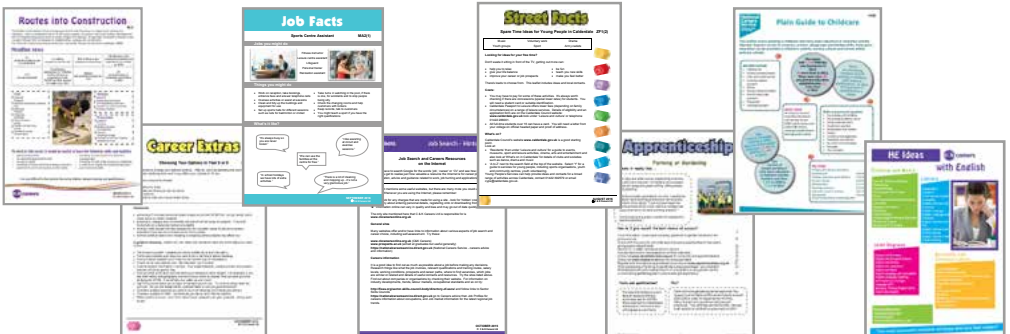
- leaflets covering all aspects of job hunting and applications

## Apprenticeships

- leaflets covering all aspects of looking for and apprenticeship

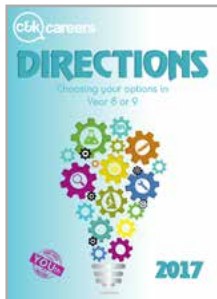
## HE Ideas

- set of 23 leaflets linking 'A' level and BTEC subjects to degree choice



# Booklets - for students

## Year 8/9



### Directions 2017 - Year 8/9 Options A4, 28 pages

- Advice and information on options in Year 8/9
- Activities and quizzes around key points
- Introduction to careers information
- Frequency: annual (October)

Price: PDF £85+VAT

Directions 2017, PDF £85+VAT

Directions 2017, booklet £1.30

Pack of 10 £12.50

## Year 11



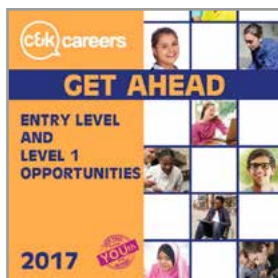
### Get Organised 2017

- Includes a directory of post-16 opportunities in Calderdale and Kirklees, plus information on applications, job hunting and much more
- Target group: Year 11 students, Year 12 students at level 2
- Quiz available for classroom use
- Frequency: annual (September)

Price: PDF £85+VAT

Get Organised 2017, PDF £85+VAT

Get Organised 2017, booklet £1.50



### Get Ahead 2017

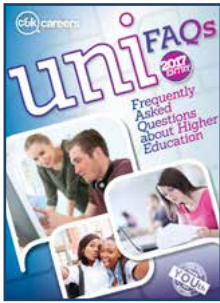
- A guide to post-16 opportunities at entry level and level 1 in Calderdale and Kirklees
- Target group: Year 11 students
- Frequency: annual (September)

Price: PDF £85+VAT

Get Ahead 2017, PDF £85+VAT

Get Ahead 2017, booklet £1.50

## Year 12/13



### UniFAQs 2017

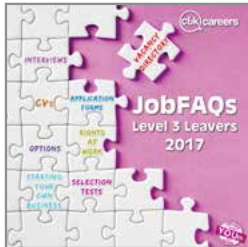
#### A4, 32 pages

- Target group: Year 12 students interested in applying to higher education
- Frequency: annual (March)

Price: PDF £85+VAT

UniFAQs 2017, PDF £85+VAT

UniFAQs 2017, Pack of 10 £20.00



### JobFAQs (for level 3 leavers) 2017

#### A5, 56 pages

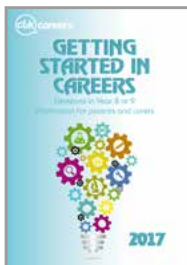
- Advice for job hunters leaving level 3 courses
- Target group: Year 12/13 students interested in applying for jobs
- Frequency: annual (December)

Price: PDF £85+VAT

Booklet £1.50

## Booklets - for parents and carers

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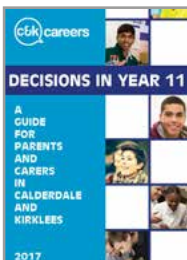
### Getting Started in Careers 2017

#### A5, 16 pages

- Target group: parents and carers of Year 8/9 students choosing courses for Years 9, 10 and 11
- Frequency: annual (November)

Price: PDF £45+VAT

booklet £0.75



### Decisions in Year 11 2017

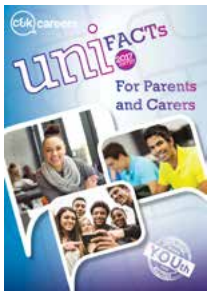
#### A5, 32 pages

- A guide to post-16 options and the help available in Year 11 and afterwards.
- Target group: parents and carers of Year 11 students
- Frequency: annual (September)

Price: PDF £45+VAT

Decisions 2017, PDF £45+VAT

Decisions 2017, booklet £1.00



## UniFACTS 2017

### A5, 32 pages - PDF only

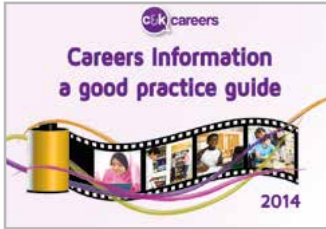
- A guide to entry to higher education
- Target group: parents and carers of Year 12 students on level 3 courses
- Frequency: annual (March)

Price: PDF £45+VAT

# Professional support

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## Support with running a school/college careers library



### C&K Careers Information Good Practice Guide and Advisory Visits

Our good practice guide supports schools and colleges in the maintenance and development of their information provision.

Price: Contact us for details

## Labels, signage and posters

Box and shelf labels, signage and posters produced in-house can be provided for careers resource areas.

Price: Contact us for details



### Careers News/School News

- Bi-monthly newsletters distributed by email to colleagues
- Updates on careers guidance, education, training and employment and policy

Price: Free to schools and colleges in Calderdale and Kirklees



**CKcareersonline**, the website of C&K Careers, has:

- careers advice for students 11-19
- details of all our services to young people and adults
- training and vacancy information, updated daily
- local careers information leaflets that can be viewed, printed or ordered
- CV advice for job hunters
- over 500 links to other useful sites
- online access to all our publications
- labour market information (see 'Job trends')
- a section for professionals

**Price:** Contact us for details

**If you haven't found what you were looking for, please contact us to discuss your needs.**

**Head office: 78 John William Street, Huddersfield, HD1 1EH  
T: 01484 225500 and ask for Julie Tree**

